

## Appendix 5

### Kirklees School Organisation Advisory Group – 5 July 2019

- Present:** Cllr Carole Pattison (Chair)  
Cllr Kath Pinnock  
Marcus Newby (Head Teacher representative)  
Cllr Paola Davies (Observer)
- Officers in Support:** Martin Wilby (Senior Strategic Manager, Education Places and Access)  
Shahzia Ashraf (School Organisation & Planning)  
Ben Barnett (School Organisation & Planning)
- Apologies:** Cllr Viv Kendrick  
Cllr Elizabeth Smaje  
Cllr L Holmes  
Cllr Yusra Hussain  
Samantha Vickers (Head Teacher representative)  
Jennifer Napper (Head Teacher representative)

#### 1. Overview of the meeting- update the Constitution & Purpose for Kirklees School Organisation Advisory Group.

It was agreed that LA officers would review the constitution of Kirklees School Organisation Advisory Group and update Portfolio holders lead on this Group.

It was noted the due to time frames and distribution of papers members had not had time to study the papers prior to the meeting.

#### 2. Purpose of SOAG : To review the statutory processes for the statutory proposals to:-

- Change the Upper Age Range of Almondbury Community School from age 3 –16 years to age 3 – 11 years

#### 3. Process checklist: The prescribed details for the statutory process are set out in the checklists in Appendix 6.

- (a) The checklists were used to review the evidence regarding the details of the statutory process followed
- (b) It was noted that 51 representations had been received during the statutory 4 week period.
- (c) it was noted that whilst responses had been received from pupils, there could have been further opportunities to specifically consult with pupils which would be considered for further proposals

#### 3.1 SOAG Conclusion: The statutory notice, statutory proposal and statutory process are valid and within time limits

- The published notice complies with statutory requirements
- The statutory consultation has been carried out
- The statutory 4 week period has been allowed for representation. 51 of representations have been received for the Almondbury proposal during this period up to the publication of this report
- The decision will be brought to the cabinet on 16 July 2019 within 2 months after the end of the statutory 4 week representation period on 4 July 2019.

#### 32 SOAG Advice: The LA can decide the proposals under the Education Inspections Act 2006.

#### 4. Factors to be considered in making the decisions about the statutory proposals : In order to support decision-making, the DfE Statutory Guidance (Factors to be Considered by Decision Makers) for the proposal at **Almondbury** have been organised into the sections A to L listed below.

- CONSIDERATION OF CONSULTATION AND REPRESENTATION PERIOD
- RELATED PROPOSALS
- CONDITIONAL APPROVAL
- EDUCATION STANDARDS AND DIVERSITY OF PROVISION
- EQUAL OPPORTUNITY ISSUES
- COMMUNITY COHESION
- TRAVEL AND ACCESSIBILITY
- FUNDING
- RIGHTS OF APPEAL AGAINST A DECISION
- IMPLEMENTATION
- MODIFICATION POST DETERMINATION
- REVOCATION OF PROPOSALS
- LAND AND BUILDINGS
- VOLUNTARY AIDED SCHOOLS
- SCHOOL PREMISES AND PLAYING FIELDS

- The correct decision making factors had been considered in line with DfE guidance
- The guidance, representations, comments and rationale are set out in Appendix 7.

## 5. **Guidance note: Type of decision**

The decision maker can make one of four types of decision for each proposal:

- Reject the proposal;
- Approve the proposal without modification;
- Approve the proposal with modifications, having consulted the LA and/or GB ( as appropriate): or
- Approve the proposal with or without modification, - subject to certain conditions (such as the granting of planning permission) being met.

## 6. **SOAG conclusions for decision makers** : SOAG agreed that:

- The statutory process had enabled a full and detailed presentation of the proposal to interested parties and that views and comments had been considered
- The correct decision making factors had been considered in line with guidance
- Representations are available to inform decision makers when taking their decision
- The documentation presented to SOAG would enable Cabinet to reach a decision regarding the proposal

## 7. **Officer recommendations for decision makers**

Following discussion at SOAG, Officers recommend, subject to consideration of any further matters raised at the decision making meeting, that the statutory proposals to change the upper age range of **Almondbury Community School** from age 3 –16 years to age 3 – 11 years from 1 September 2020, can be determined by Cabinet.